



Antiochian Village 2020

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Counselor-in-Training (CIT) **Application Instructions** **for ages 17-18**

Counselors-in-Training (CIT) Selection: Those who are 17 or 18 years of age may apply to be selected as a Counselor-in-Training (CIT). CITs are assigned to a Counselor and are delegated responsibilities in the supervision of younger campers, for which they are compensated by a reduced camper fee. The deadline to apply to be a CIT is March 1, 2020. Email notification of selection will be sent prior to April 15.

CIT applicants that are 17 years old may also choose to register as a camper in case they are not selected as a CIT. Camper spots are reserved on a first come first serve basis. Therefore, we encourage you to register online as soon as possible if you wish to be a camper. Only one deposit needs to be made for both applications.

CIT applicants that are 18 years old may also choose to apply for a staff position. A separate staff application due by February 1 must be submitted to be considered for a staff position.

CIT References: All CIT applications must include three references: one from your parish priest, one by a former or current teacher, coach, or employer, and one personal reference from an adult whom you have known for at least three years—someone with whom you are in daily or regular contact. As part of this application process, you will be required to submit the names and email addresses of your reference writers. It is the applicant's responsibility to ensure that references are completed by the March 1 deadline.

Cancellation: We appreciate prompt notification if a CIT must cancel. Cancellations before June 1 will receive a full refund less the deposit. After June 1, refunds of tuition payments may be requested in writing and will only be granted if a replacement for the open spot is found, except in cases of family emergency.

Financial Assistance: Each parish in the Antiochian Archdiocese is provided with \$700 in financial assistance funds from the Order of St. Ignatius of Antioch. Your parish priest determines the disbursement of these funds and can be consulted for all details. In addition to these funds, additional financial assistance funds are available from the Antiochian Village and can be requested by completing the AV Additional Financial Assistance Request Form that may be downloaded from the camp website. All financial assistance requests must be received by March 1 to receive consideration. Notification of additional financial assistance awards will be sent around the beginning of April.

Insurance: All CITs should be covered by their family policy. While the Village will act as guarantor, any costs incurred by the Camp in providing required treatment for doctor's appointments, prescriptions, etc., will be billed to the parents.

Medical Information: If selected, you will be required to submit your CIT's health record online and download the Medical Examination Form from our website. The health information must be filled out in its entirety by you and the CIT's doctor, and submitted to our office no later than one month prior to arrival or the CIT's spot may be forfeited. **The tuition includes a \$50**

medical information deposit that will be refunded if all medical information is submitted by the 1-month deadline.

Billing Information: *Balance of all payments is due on May 1*, or the CIT's spot may be forfeited. All balances will be billed to the CIT's parents, regardless of any parish subsidies. Please note that there will likely be a waiting list for CITs due to the number of applicants, and any selected CIT with outstanding balances after May 1 or missing medical forms may forfeit his/her spot to a CIT on the waiting list.

Transportation to the Village: The Village provides round-trip ground transportation for CITs flying into the Pittsburgh airport, or arriving by bus or train to Johnstown, PA. Campers and CITs are met at the gate upon arrival and escorted back to the gate for departure by a uniformed staff member. More details are provided in the Camper/Parent Handbook available on our website. Parents are responsible for notifying the camp of all travel arrangements no later than two (2) weeks prior to arrival. **There will be a \$50 fee assessed for any travel arrangements received late.**

Photos/Videos: Hundreds of photos will be taken and posted online during the camping session, and these will be made available to you for purchase as downloads or prints. Also, a souvenir video will be taped during each camping session. There is a \$20.00 fee for each video.

Camp Activities: Life at camp takes full advantage of our outdoor setting. Activities include field sports, horseback riding, Challenge Ropes Course, archery, swimming, canoeing, overnight camping on-site for all ages. Rainy days are a frequent occurrence, so rain gear is a must.

Conduct: All CITs are expected to act in ways appropriate to an Orthodox Christian setting. While all disciplinary action will be taken to attempt resolution on site, the Camp Director reserves the right to immediately dismiss CITs for gross violations of camp rules. Parents will be responsible for arranging and covering costs for their child's early departure.

Camper Emails: Parents may purchase a package of five (5) Vmails (emails) for \$5.00, to be able to email their child(ren) while at camp. Parents may purchase these emails after selection, and will be able to log-in via the Antiochian Village website to send email to their child(ren). Campers are not be able to send responses.

More information: Correspondence most commonly occurs via email. Please be sure correct email addresses for both camper and parent are included on the registration form. Also, please be sure to list our email address (office@avcamp.org) as a safe sender so correspondence from our office is not tagged as spam.